



# MANY VOICES ONE VISION 2005

## Exhibitor Opportunities

### Partnering Organizations

Indiana Criminal Justice Institute  
Governor's Commission for a Drug-free Indiana  
Governor's Council on Impaired & Dangerous Driving  
FSSA-Division of Mental Health and Addiction  
Indiana Department of Education  
Indiana Prevention Resource Center  
Indiana Department of Health  
Indiana Tobacco Prevention & Cessation

August 2-4, 2005

Mark your calendar to attend the  
2005 Many Voices One Vision Conference:  
**Partnering for a Healthy Indiana**

Indiana Convention Center  
Downtown Indianapolis



# MANY VOICES ONE VISION

Partnering for a Healthy Indiana, August 2-4, 2005

## Venue

### Indiana Convention Center

100 S. Capitol Ave  
Indianapolis, IN 46225

## Trade Show Hours

**Tuesday, August 2, 2005**

11:00 a.m.–5:00 p.m.

**Wednesday, August 3, 2005**

7:30 a.m.–4:00 p.m.

## Set-up and Dismantle Schedule

### Set-up

**Tuesday, August 2, 2005**

7:30 a.m.–10:30 a.m.

### Dismantle

**Wednesday, August 3, 2005**

4:00 p.m.

## Exhibitor Benefits

- Two days of exhibit viewing time
- Listing in the conference program
- A listing of exhibitors will be included in the confirmation letters sent to registrants.
- Continental breakfast in exhibit area
- Reception in exhibit area
- Conference breaks scheduled in exhibit area
- List of attendees following the conference

# MANY VOICES ONE VISION 2005

## Advertise in the Conference Program

In addition to the conference agenda and educational information, the conference program will contain a directory that provides a detailed listing of all exhibitors along with a 25-word description, making it a handy reference guide for attendees to take home and use.

Secure your company's advertisement in the conference program. The program is packed with information that makes it a valuable directory and tool for professionals in the industry.

With a distribution of over 1,000 copies, the conference program is a smart investment.

Art is required by June 15, 2005. An electronic version of the artwork is preferred. We will accept the following files: Quark®, InDesign®, PDF, Illustrator®, and Photoshop®. Submitted advertisements must follow above specifications. Email the files to [mvoov@conventionmanagers.com](mailto:mvoov@conventionmanagers.com). No modifications will be made. Improperly formatted artwork will be returned to the advertiser and no refund will be given. Formatting specifics will be available after payment is received. If you have questions, please call 317.841.7171.

### Send artwork to:

[MVOOV@conventionmanagers.com](mailto:MVOOV@conventionmanagers.com)  
or Many Voices, One Vision  
c/o Meeting Services Unlimited, Inc.  
135 S. Mitthoeffer Rd.  
Indianapolis, IN 46229

Advertisement	Sizes	Rates
Color Inside Front Cover	3 1/2"w x 8 1/2"h	\$225
Color Inside Back Cover	3 1/2"w x 8 1/2"h	\$200
Full Page black and white	3 1/2"w x 8 1/2"h	\$150
2/3 Page black and white	3 1/2"w x 5 3/4"h	\$100
1/3 Page black and white	3 1/2"w x 2 3/4"h	\$50

## Sponsorship Opportunities

A sponsorship is one way to support the Many Voices, One Vision Conference. The benefits listed below provide opportunities for recognition of your company/organization. Take the opportunity to become a conference sponsor and receive the recognition offered below.

### All sponsors receive:

- Signage opportunities outside of general session room
- Inclusion of company name and logo on sponsors page in conference program
- Acknowledgement of sponsorship during the general session
- Acknowledgement of sponsorship in confirmation letters to conference registrants

### Gold Level sponsors also receive:

- Complimentary full page advertisement in the conference program
- Company logo on a banner inside the general session room

### Silver Level sponsors also receive:

- Complimentary 2/3 page advertisement in the conference program

### Bronze Level sponsors also receive:

- Complimentary 1/3 page advertisement in the conference program

### Sponsorship Levels and Prices

Gold \$1000

Silver \$500

Bronze \$250

## Exhibitor Opportunities

Included in the exhibit booth rental are two complimentary registration badges for your exhibit booth personnel. Badges provide access to the trade show room only. A form to indicate the personnel that will be in your booth will be included with your exhibit booth confirmation.

### Exhibit Booth Prices

10' x 10' booth

\$225 for-profit organizations

\$100 not-for-profit organizations

## Conference Agenda

### Tuesday, August 2, 2005

9:00 am–4:30 pm  
Registration

11:00 am–5:00 pm  
Exhibits Open

1:00 pm–2:30 pm  
Welcome/Keynote Address

2:30 pm–3:00 pm  
Break

3:00 pm–4:30 pm  
Workshops

### Wednesday, August 3, 2005

7:30 am–5:15 pm  
Registration

7:30 am–8:30 am  
Continental Breakfast

7:30 am–4:00 pm  
Exhibits

8:30 am–10:00 am  
Keynote Address

10:00 am–10:15 am  
Break

10:15 am–11:45 am  
Workshops

12:00 pm–2:00 pm  
Luncheon/Mini Institute's

2:15 pm–3:45 pm  
Workshops

3:45 pm–4:00 pm  
Break

4:00 pm–5:30 pm  
Workshops

### Thursday, August 4, 2005

7:30 am–8:30 am  
Coffee Break

8:30 am–10:00 am  
Workshops

10:15 am–12:15 pm  
Brunch/Keynote Address

12:15 pm  
Dismissal

# Opportunity Agreement

In accordance with the Rules and Regulations stated in this agreement, the organization below has entered into this contract with the Indiana Criminal Justice Institute (fiscal agent for MVOV) for the space and/or the services indicated below.

## Please print or type

Contact name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

I, a duly authorized representative of the organization listed above, agree to all Rules and Regulations contained in this agreement.

\_\_\_\_\_  
Signature (required)

\_\_\_\_\_  
Date

## Exhibit Space Selection

Check the booth needed

☐ \$225 for-profit

☐ \$100 not-for profit

## We desire booth separation from

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

## Sponsorships

Check the sponsorship you have secured with your enclosed payment

☐ Gold \$1000

☐ Silver \$500

☐ Bronze \$250

## Advertisement in Conference Program

Please indicate your advertisement size. Artwork required by June 15, 2005.

☐ Color Inside Front Cover 3 1/2"w x 8 1/2"h \$225

☐ Color Inside Back Cover 3 1/2"w x 8 1/2"h \$200

☐ Full Page black and white 3 1/2"w x 8 1/2"h \$150

☐ 2/3 Page black and white 3 1/2"w x 5 3/4"h \$100

☐ 1/3 Page black and white 3 1/2"w x 2 3/4"h \$50

## Instructions to validate agreement

Attach a check for the full amount of your booth, advertisement, and sponsorship commitments. Make check payable to: Indiana Criminal Justice Institute.

Return form for exhibit space, sponsorship, or advertisement before June 15, 2005 to secure space and/or recognition in the conference program.

Make a copy of your agreement and the rules and regulations.

## Mail the check and the agreement to:

Many Voices, One Vision  
c/o Meeting Services Unlimited, Inc.  
135 S. Mitthoeffer Rd  
Indianapolis, IN 46229

## Questions

Call: 317.841.7171

Fax: 317.578.0621

Email: MVOV@conventionmanagers.com

## To access this brochure electronically, please visit:

[www.in.gov/cji](http://www.in.gov/cji)

## For Office Use Only

Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_

Date received \_\_\_\_\_

Booth # \_\_\_\_\_

Confirmation Sent \_\_\_\_\_

# Rules & Regulations

Please read these rules and regulations. This section contains information you must know and agree to.

## 1. Exposition Sponsorship and Management

The Many Voices one Vision Conference is produced by and is the property of the Indiana Criminal Justice Institute (ICJI). The ICJI will provide show management and attendance promotion.

## 2. Contract for Exhibit Space

The order for booths, assignment of space, and the full payment of rental charge constitutes a contract or rental of the space assigned. Exhibitor failing to occupy space is not relieved of the obligation to pay the full rental price.

## 3. Assignment of Space

Allocations of available space will be made on a first come, first served basis and based on size of space. ICJI reserves the right to make final space assignment or change the space assignment after the acceptance of the application should it be in the best interest of the show.

## 4. Payment of Space

Contracts must be accompanied by the required deposit made payable to Indiana Criminal Justice Institute to secure your requests.

## 5. Cancellation or Withdrawal

Upon giving written notice, an Exhibitor may cancel or withdraw from the conference prior to July 8, 2005. No refund will be given unless all booth space has been sold; then 50 (fifty percent of the deposit shall be returned approximately 30 days after the show. After July 8, 2005, no refund will be given.

## 6. Occupancy of Space

Installation may begin at 7:30 a.m., Tuesday, August 2, 2005. The Exhibit Hall will officially open at 11:00 a.m., Tuesday, August 2, 2005, and close at 4:00 p.m. Wednesday, August 3, 2005. Exhibits must be removed by 9:00 p.m., Wednesday, August 3, 2005.

## 7. Termination of Exhibit

If the premises where the ICJI is to be housed are destroyed or damaged; or the conference fails to take place as scheduled; or is relocated or interrupted and discontinued; or access to the premises is prevented or interfered with by reason of any strike, lockout, injunction, act of war, act of God, or emergency declared by any government agency; or for any other reason, this contract may be terminated by ICJI. In the event of such termination, the Exhibitor waives any and all damages and claims for damages and agrees that the sole liability of ICJI shall be to return the Exhibitor's rental payment.

## 8. Exhibitor's Representative

Each Exhibiting organization must name at least one person to be its official representative, with authorization to enter into such service contracts necessary for the installation and removal of exhibits and the provision of services, for which the Exhibitor will be responsible. At least one person must be in the Exhibit Booth during all hours the Trade Show is open.

Exhibitor agrees not to assign or sublet the whole or any portion of the rented space covered by this contract. No two companies of different ownership can share a single booth without prior approval by ICJI.

## 9. Solicitation in the Exhibition

The aisles and other space in the trade show area are not leased to the exhibitors and shall be under the control of ICJI. All displays, interviews, conference, distribution of literature, lectures, or any other type of activity shall be conducted inside the space contracted. Exhibitors' representatives standing in aisles or in front of exhibit booths of other exhibitors for advertising purposes is strictly prohibited.

Nothing shall be posted on, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or other parts of building or furniture. Signs, rails, etc. will not be permitted to intrude into or over aisles.

## 10. Exhibit Standards

ICJI shall have the right to prohibit any exhibit or part of an exhibit that, in its opinion, is not suitable to, or in keeping with, the character or purpose of the show. Questionable exhibits shall be modified at the request of Show Management. Show Management reserves the right to interpret and remove from the show program materials, advertising, or literature which they feel would be in bad taste if such materials were displayed. This includes themes or shows that are sexually explicit, feature nudity, or display any other content of distasteful or objectionable nature.

## 11. Solicitors by Non-exhibitors and Non-registered Attendees

Persons connected with non-exhibiting concerns are prohibited from any dealings, exhibiting, or soliciting within the exposition area or conference facilities. Exhibitors are urged to report immediately any violations of this rule to Show Management.

## 12. Liability and Insurance

Exhibitor agrees to protect, save and keep ICJI forever harmless from any damages or charges imposed for violation of any law or ordinance, by the negligence of the Exhibitor, as well as strictly comply with applicable terms and conditions contained in the agreement between the Indiana Convention Center and ICJI regarding the exposition premises. And, further, Exhibitor shall at all times protect, indemnify, save, and keep harmless the Board of Directors and Steering Committee of ICJI, Show Management, and subcontractors against and from any and all loss, cost damage, liability, or expense arising from or out of or by reason of said Exhibitor's occupancy and use of the Exposition premises or a part thereof.

## 13. Safety

Fire regulations require all display material used for decoration to be flame-proofed. All electrical equipment, including signs and lights, shall be in good condition and able to pass inspections of the Fire Marshall. Each exhibitor agrees to be knowledgeable and responsible regarding ordinances and regulations pertaining to health, fire prevention, and public safety while participating in the conference. The use of flammable materials necessary to the exhibit where no alternative can be used must first be brought to the attention of Show Management in writing by June 3, 2005 for approval.

## 14. Shipping

Exhibitor agrees to ship, at his own risk and expense, property to be exhibited. All shipments must be prepaid. Further information will be forwarded upon receipt of signed contract.

## 15. Booth Furniture and Special Work

Information will be forwarded upon receipt of signed contract.

## 16. Electricity

There will be a charge for Exhibitors' electrical hook-ups. A form will be included in the information mailed to you upon receipt of your signed contract.

## 17. Copyright Permission and Indemnification

Exhibitor represents and warrants that no musical work protected by copyright will be staged, produced, or otherwise performed, via either "live" or "mechanical" means, by or on behalf of the exhibiting firm, at the conference unless exhibitor has previously obtained written permission from copyright owner or the copyright owner's designee (e.g., ASCAP, BMI, or SESAC) for such use.

Exhibitor further represents and warrants that it shall be fully responsible for the performance of all obligations under any agreement permitting the use of such music, including but not limited to all obligations to report data and to pay royalty fees.

## 18. Miscellaneous Regulations

Exhibitor shall not foster or conduct outside activities that would take qualified attendees from the conference functions and/or Trade Show during scheduled hours.

## 19. Amendments to Regulations

Any and all matters and questions not specifically covered by the articles in this contract shall be subject to the decision of ICJI. The aforementioned items covered by this contract may be amended at any time by ICJI in the interest of the show and notice thereof shall be binding an Exhibitor equally with the foregoing rules set forth in this contract.

## 20. Responsibility

It is the responsibility of the Exhibitor to be fully familiar with these rules and regulations and to see that each member of the firm attending the conference either as exhibitor personnel or registrant or both, is familiar with these rules and regulations.

## 21. Advertisement Space

Reservation for advertisement space in the official Conference Program must be paid in full to reserve the space. Specifications for artwork size, layout and format are described in the Exhibitor Brochure. Cancellations for advertisement space must be received in writing prior to May 27, 2005, to receive full refund. Advertisement space canceled after May 27, 2005, is non-refundable.

## 22. Food and Beverage:

CenterPlate is the exclusive caterer for the Indiana Convention Center. No outside food or beverages are permitted. Exhibitors wishing to dispense food or beverages in the exhibit hall should contact CenterPlate, 317-262-3500.